



Permit Center

210 Lottie Street, Bellingham, WA 98225

Phone: (360) 778-8300 Fax: (360) 778-8301 TTY: (360) 778-8382

Email: permits@cob.org Web: www.cob.org/permits

Land Use Application

Check all permits you are applying for in the boxes provided. Submit this application form, the applicable materials listed in the corresponding permit application packet(s) and application fee payment.

<input type="checkbox"/> Accessory Dwelling Unit <input type="checkbox"/> Binding Site Plan <input type="checkbox"/> Clearing Permit <input type="checkbox"/> Conditional Use Permit <input type="checkbox"/> Critical Area Permit <input type="checkbox"/> Minor Critical Area Permit <input type="checkbox"/> Design Review <input type="checkbox"/> Grading Permit <input type="checkbox"/> Home Occupation <input type="checkbox"/> Institutional <input type="checkbox"/> Interpretation <input type="checkbox"/> Landmark – Historic Certificate of Alteration <input type="checkbox"/> Legal Lot Determination <input type="checkbox"/> Nonconforming Use Certificate	<input type="checkbox"/> Parking Adjustment Application <input type="checkbox"/> Planned Development <input type="checkbox"/> Rezone <input type="checkbox"/> SEPA <input type="checkbox"/> Shoreline Permit <input type="checkbox"/> Shoreline Exemption <input type="checkbox"/> Subdivision-Short Plat/Lot Line Adjustment <input type="checkbox"/> Subdivision-Preliminary Plat <input type="checkbox"/> Subdivision-Final Plat <input type="checkbox"/> Variance <input type="checkbox"/> Wireless Communication <input type="checkbox"/> Zoning Compliance Letter <input type="checkbox"/> Other: _____	Office Use Only Date Rcvd: _____ Case #: _____ Process Type: _____ Neighborhood: _____ Area Number: _____ Zone: _____ Pre-App. Meeting: _____ Concurrency: _____
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Project Information

Project Address _____ Zip Code _____

Tax Assessor Parcel Number (s) _____

Project Description _____

Applicant / Agent

Primary Contact for Applicant

Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Phone _____ Email _____

Owner (s)

Applicant

Primary Contact for Applicant

Name _____

Mailing Address _____

City _____ State _____ Zip Code _____

Phone _____ Email _____

Property Owner(s)

I am the owner of the property described above or am authorized by the owner to sign and submit this application. I grant permission for the City staff and agents to enter onto the subject property at any reasonable time to consider the merits of the application and post public notice. I certify under penalty of perjury of the laws of the State of Washington that the information on this application and all information submitted herewith is true, complete and correct.

I also acknowledge that by signing this application I am the responsible party to receive all correspondence from the City regarding this project including, but not limited to, expiration notifications. If I, at any point during the review or inspection process, am no longer the Applicant for this project, it is my responsibility to update this information with the City in writing in a timely manner.

Signature by Owner/Applicant/Agent hl jr _____, Date _____

City and State where this application is signed: _____, _____
 City State



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ACCESSORY DWELLING UNIT (ADU) APPLICATION (Process Type I, II, or III-A)

(PLEASE TYPE OR PRINT CLEARLY IN BLUE OR BLACK INK)

Accessory dwelling unit applications are processed through a Type I, II, or III-A process as stipulated in BMC [21.10.040](#) as follows:

Type I: All ADU applications that don't require a Type II or Type III-A review process.

Type II: An ADU application that: 1) includes a request for a modification pursuant to BMC [20.10.036\(B\)\(3\)](#), or 2) requiring a SEPA checklist.

Type III-A: A Type III-A Conditional Use Permit process is additionally required per BMC [20.10.036\(B\)\(6\)\(c\)](#) if an applicant proposes to build a new detached accessory building exceeding 1,000 SF that includes a Detached ADU.

Pursuant to BMC [16.80.040](#), ADUs are not permitted in the Lake Whatcom Watershed that drains to Basin One.

Owner occupancy is required for ADUs located within residential-single zoned areas per BMC [20.10.036\(B\)\(4\)\(b\)](#).

In residential single zoned areas, Short Term Rentals (STR) are not permitted in Detached ADUs. See BMC [20.10.037](#) for additional restrictions for STRs that may apply to ADUs.

The rental of an ADU may be subject to the Landlord Tenant Act, RCW [59.18](#).

Application Submittal Requirements:

- A completed Land Use Application form. **Fill out one (1) form for each ADU proposed on site.**
- A completed ADU Permit Application form, including all information required by this form.
- Project Data Worksheet, attached to this application.
- A completed Legal Lot Application form, unless specifically waived.
- Written response to the minor modification criteria pursuant to BMC [20.10.036\(B\)\(3\)](#), for Type II applications.
- A complete Conditional Use Permit Application, for Type III-A applications.
- Information requested on this form.
- Application fee payment(s).
- Mailing list and labels as described in the attached mailing list instructions for Type II and III-A applications.

Project Data Worksheet:

1. Zoning Data:

Neighborhood: Birchwood Subarea: 14 Zoning: Residential Multi

2. ADU Type:

- Attached ADU (A-ADU)
- Detached ADU (D-ADU)
- Detached ADU (D-ADU) within/attached to Detached Accessory Building

3. Primary residence is:

- Single Family in a Residential Single zone
- Single Family in a Residential Multi zone
- Infill Toolkit housing unit

4. Owner occupancy is required. Yes No

The property owner is required to live on site if the ADU is in a residential-single zone. An affidavit of owner occupancy is required to be submitted to PCDD prior to issuance of building permit. Templates are available at the Permit Center or through the [PCDD Permit Portal](#).

5. Floor area of:

- Primary residence: 1,664 sq. ft.
- ADU: 895 sq. ft.
- Combined floor area of ADU/accessory bldg.: 1,445 sq. ft.

6. Height of D-ADU: 20'-11", Def. 1

7. Number of bedrooms (BRs) in the proposed ADU:

- Studio
- 1-Bedroom
- 2-Bedrooms
- _____-Bedrooms

8. Open space provided: 3,604 Sq. ft; 64% Percent of lot

9. Number of parking spaces provided:

- Primary residence: 2 on site _____ on street
- ADU: 1 on site 2 on street
- None provided. The ADU is located within one-half mile walking distance to a **major transit route** Bus stop at Nequalicum/Eldridge Ave, 0.1m
- Waiver with minor modification requested.

7. Minor modification(s) requested for ADU? Y / N

- If yes, provide a separate sheet explaining how each requested modification individually satisfies the minor modification criteria in BMC [20.10.036\(B\)\(3\)](#).

Detailed Submittal Requirements

All submittal requirements required by this application shall be prepared and submitted in electronic format as a .pdf document.

- A standard scaled (1/8" = 1' or comparable scale) site plan showing:
 - Subject site property lines and dimensions.
 - The footprint of all existing structures located on the property.
 - The location, size, and design of existing and proposed off-street parking.
 - Dimension distances from property lines to all existing and proposed buildings (including adjacent buildings on abutting property).
 - Location and surfacing of existing and proposed streets, driveways, walkways, and alleys.
- A standard scaled (1/8" = 1' or comparable scale) and dimensioned floor plan of the proposed ADU in relation to the residence. If attached ADU, show with the floor plan of the primary residence.
- Scaled elevations of all sides of proposed new buildings or additions, including dimensioned height.

JEFF BRUBAKER
2609 PATTON ST
BELLINGHAM WA 98225

MNAC - BIRCHWOOD
LOUISE BJORNSON
2829 BIRCHWOOD AVE
BELLINGHAM WA 98225

FALCONWORKS DESIGN
119 N. COMMERCIAL ST SUITE 1506
BELLINGHAM WA 98225

MNAC- BIRCHWOOD
MARY LOU WHITE
2905 BIRCHWOOD AVE
BELLINGHAM WA 98225

BELLINGHAM HERALD
COMMUNITY NEWS DEPT.
336 36TH ST PMB#376
BELLINGHAM WA 98225

BIRCHWOOD
SARAH GARDNER
3251 LAURELWOOD AVE
BELLINGHAM WA 98225

2019 YOULIN FAMILY TRUST
DANIEL & REBECCA YOULIN TR
2716 NOME ST
BELLINGHAM WA 98225-1539

ALAN J & INA S FOX
2927 LINDBERGH AVE
BELLINGHAM WA 98226-1516

ANDY J THORP
2614 PATTON ST
BELLINGHAM WA 98225-1543

BETHANY S JOHNSON
2624 NOME ST
BELLINGHAM WA 98225-1538

**CELESTE A GARGETT & ENRIQUE C
ESPINOZA**
2710 NEQUALICUM AVE
BELLINGHAM WA 98225-1533

CHRISTINE D PETERSON
2630 PATTON ST
BELLINGHAM WA 98225-1543

CITY OF BELLINGHAM PARK DEPT
210 LOTTIE ST
BELLINGHAM WA 98225-4009

CONNIE L SADLER
2620 NOME ST
BELLINGHAM WA 98225-1538

CU NGUYEN & BACH TRAN
2618 NOME ST
BELLINGHAM WA 98225-1538

CYRUS A ANDERSON
2820 W CONNECTICUT ST
BELLINGHAM WA 98225-1502

DALE T & NORINE L REHBERGER
2900 W CONNECTICUT ST
BELLINGHAM WA 98225-1503

**DAMIAN P JORDAN &
LESLIE A BROWN**
818 W PACIFICVIEW DR
BELLINGHAM WA 98229-2180

**DANIEL N DODGE &
TASHA J STEPHENSON**
16521 41ST AVE NE
LAKE FOREST PARK WA 98155-5609

DANIELLE & THOMAS WILLEY
2814 NEQUALICUM AVE
BELLINGHAM WA 98225-1535

**DEBORAH HANUSCIN & MATTHEW
MOWER**
2612 PATTON ST
BELLINGHAM WA 98225-1543

DEVON R PELKIE & BARBARA RICHEY
2701 MADRONA ST
BELLINGHAM WA 98225-1522

ELIZABETH J PRYCE
2624 PATTON ST
BELLINGHAM WA 98225-1543

GEORGE & ANARA THOMAS
2626 MADRONA ST
BELLINGHAM WA 98225-1521

HIEP HAO & PHUONG LE
2921 LINDBERGH AVE
BELLINGHAM WA 98225-1516

**HOLDEN A MILLER & COLLEEN O'TOOLE
KING**
3010 NEQUALICUM AVE
BELLINGHAM WA 98225-1560

JAMBOR PROPERTY LLC
33 HOLTZ RD
SOUTH BEND WA 98586-9042

**JAMES MUSTAPPA JR & TRICIA
MILSTEAD**
2608 MADRONA ST #1
BELLINGHAM WA 98225-1521

JAMES R JEGHERS
2640 NOME ST
BELLINGHAM WA 98225-1538

JANET E LIGHTNER
529 WHITECAP RD
BELLINGHAM WA 98229-8911

JEFFREY D BRUBAKER
2609 PATTON ST
BELLINGHAM WA 98225-1542

**JONATHAN S REISS &
HELGA WISSENBACH**
2604 MADRONA ST
BELLINGHAM WA 98225-1521

JOYFUL MOON RE3 LLC
9 BOGEY LN
BELLINGHAM WA 98229-7901

KEVIN R & JULIE L MCFADDEN
2923 LINDBERGH AVE
BELLINGHAM WA 98225-1516

KRISTIAN H JOHNSON
2613 PATTON ST
STE 201
BELLINGHAM WA 98225-1542

L & C DYNASTY LP
PO BOX 798
SNOQUALMIE WA 98065-0798

LANE D ANDERSON
2632 PATTON ST
BELLINGHAM WA 98225-1543

MARC D ADAMS
2818 W CONNECTICUT ST
BELLINGHAM WA 98225-1502

**MARK A HALLMARK &
PATRICIA F CHAMBERS**
2711 MADRONA ST
BELLINGHAM WA 98225-1522

MEIKA A & RYAN M ZEILS
2629 PATTON ST
BELLINGHAM WA 98225-1542

MURPHY EVANS
1545 MARINE DR
BELLINGHAM WA 98225-8433

NATHAN T LOWE
2705 MADRONA ST
BELLINGHAM WA 98225-1522

NICOLAS L & DARLA K VALICH
1825 PINE CIRCLE
LYNDEN WA 98264-9121

NORBERTO & ROCIO D CAMACHO
2708 NOME ST
BELLINGHAM WA 98225-1539

PATRICK COYLE
2621 PATTON ST
BELLINGHAM WA 98225-1542

PAUL D & KERI J REED
3020 NEQUALICUM AVE
BELLINGHAM WA 98225-1560

REZA J AFSHARI
2715 PATTON ST
BELLINGHAM WA 98225-1544

**RICHARD G & MARGARET A GREEN REV
TRUST/TR**
PO BOX 73
WINONA MN 55987-0073

**ROBERT P SPRAGUE JR &
CRYSTAL L A SPRAGUE**
2822 NEQUALICUM AVE
BELLINGHAM WA 98225-1535

RUSSELL NUCKOLLS
2631 MADRONA ST
BELLINGHAM WA 98225-1520

SHAO Y & MICHELLE CHAN
2625 PATTON ST
BELLINGHAM WA 98225-1542

STEPHEN R KARNEY
2914 NEQUALICUM AVE
BELLINGHAM WA 98225-1537

STEVE A & MERI E JAKLITSCH
2617 PATTON ST
BELLINGHAM WA 98225-1542

SUMI A & TOM KAWAGUCHI
2714 PATTON ST
BELLINGHAM WA 98225-1545

SUSANNA A'KINLOCHALINE
2800 NEQUALICUM AVE
BELLINGHAM WA 98225-1535

THOMAS W & LAURIE T BRIDGE
PO BOX 327
DEER HARBOR WA 98243-0327

TONY THUAN & VAN NGUYEN H0
2919 LINDBERGH AVE
BELLINGHAM WA 98225-1516

TRACEY L MEEK
2622 NOME ST
BELLINGHAM WA 98225-1538

TROY R COMFORT
2929 LINDBERGH AVE
BELLINGHAM WA 98225-1516

TYREE C JOHNSON & LILIANA FRANZ
2636 NOME ST
BELLINGHAM WA 98225-1538

WALTER L & RONALEE A KINCAID
2920 ELDRIDGE AVE
BELLINGHAM WA 98225-1505

**WASHINGTON STATE BOARD FOR
COMMUNITY & TECHNICAL
COLLEGES**
3028 LINDBERGH AVE
BELLINGHAM WA 98225-1518

WAYNE & KATHLEEN BRUGGE
2810 NEQUALICUM AVE
BELLINGHAM WA 98225-1535

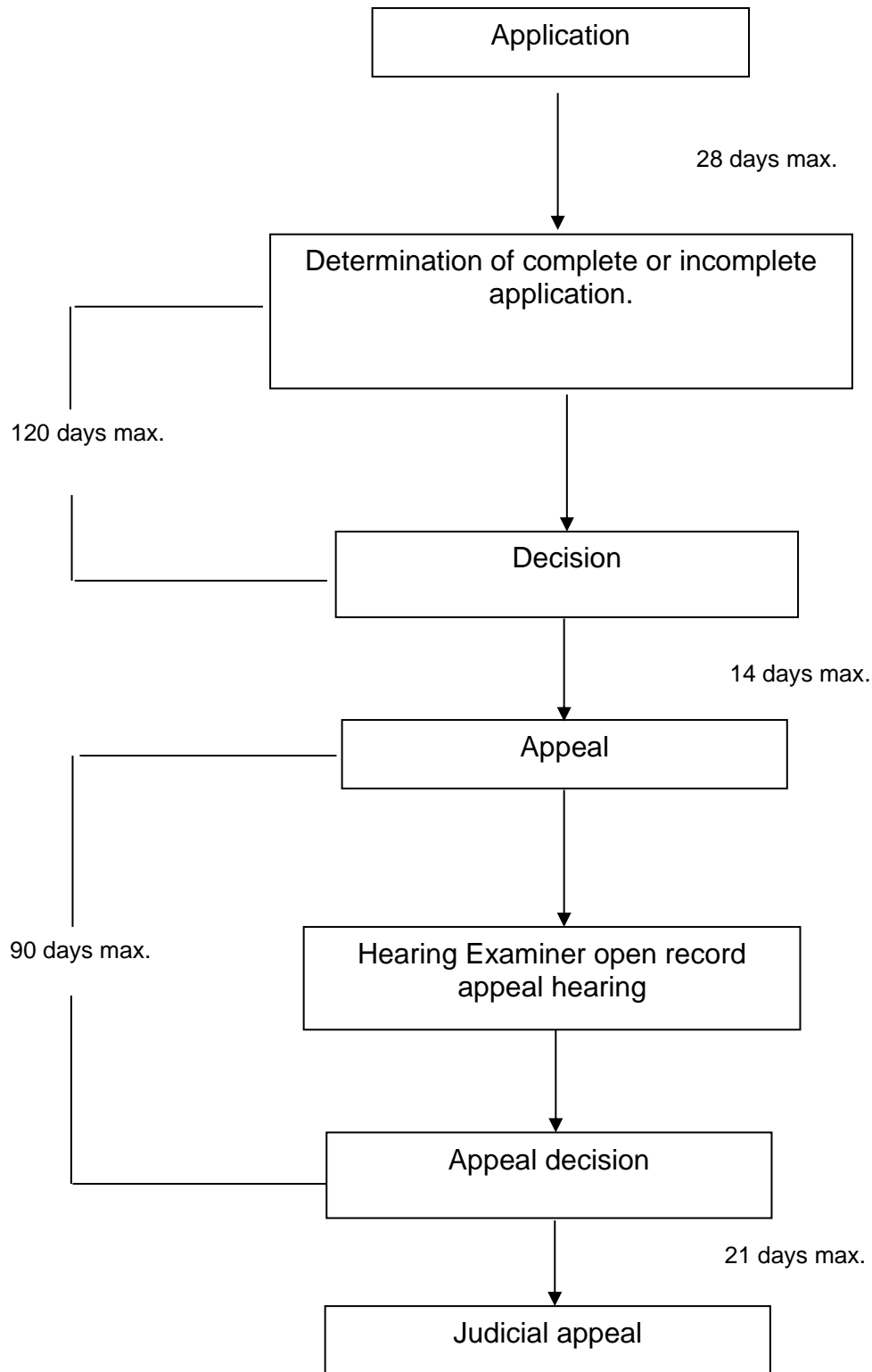
WHATCOM COUNTY-TAX TITLE PROP
311 GRAND AVE #104
BELLINGHAM WA 98225-4183

WILLIAM E & JOANN M PADGETT
2904 BIRCHWOOD AVE
BELLINGHAM WA 98225-1448

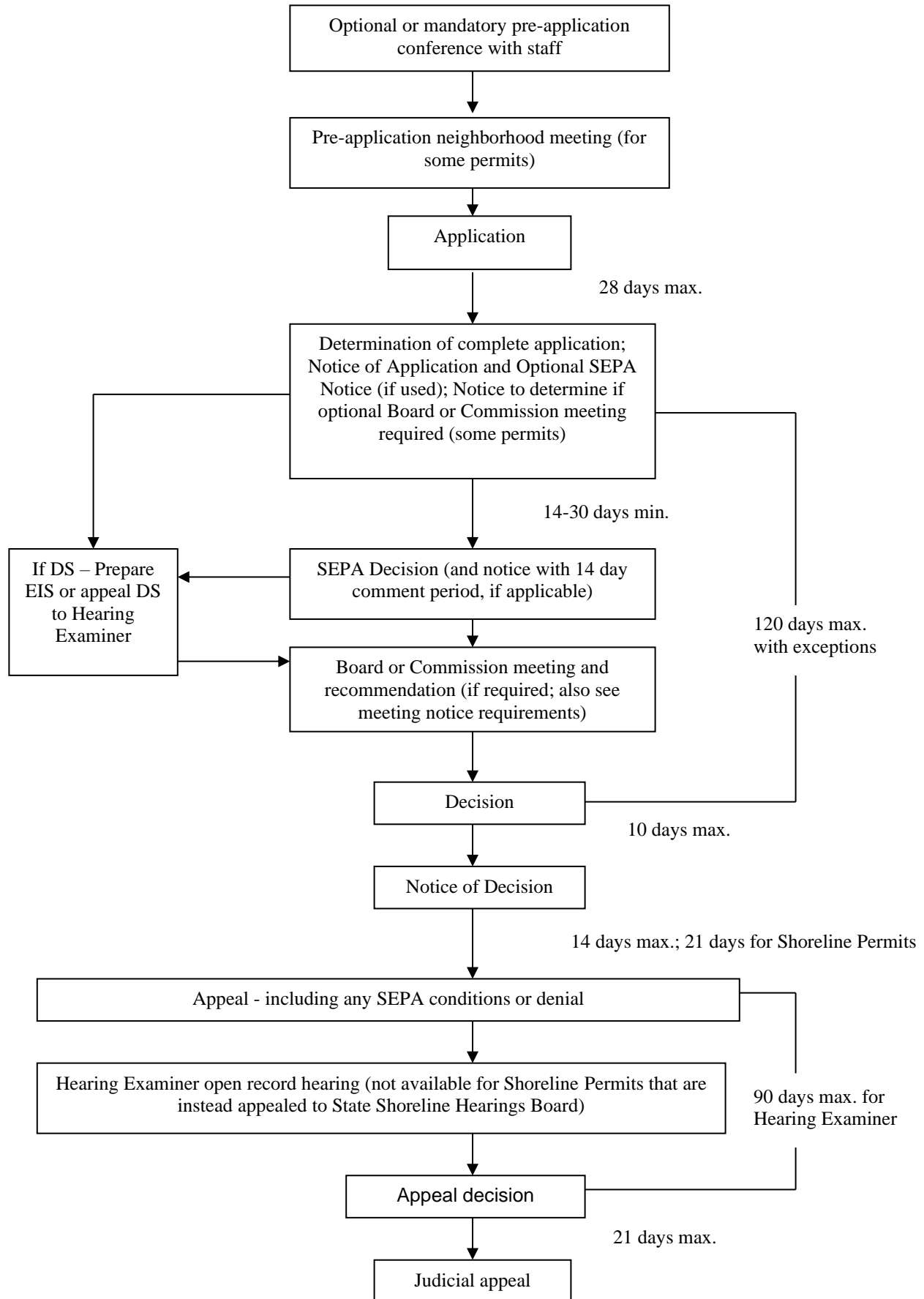
WILLIAM N WARE
2638 NOME ST
BELLINGHAM WA 98225-1538

TYPE I PROCESS

(Minor Administrative Decisions)



TYPE II PROCESS-PRELIMINARY APPROVAL
(Administrative Decisions)



TYPE III PROCESS-PRELIMINARY APPROVAL
(Hearing Examiner Decision)

